

## APPLICATION FORM

# Change of Company Name

**NOTE:** This form is only for the change of a name for a proprietary company limited by shares or a company limited by guarantee. If you wish to change the name of a public company, please contact us.

If you have any questions about completing the application form, please contact:

**Christopher Davis**

*Principal*

Phone: (07) 3014 6530

Email: [cdavis@mcw.com.au](mailto:cdavis@mcw.com.au)

**Taryn Hartley**

*Principal*

Phone: (07) 3014 6513

Email: [thartley@mcw.com.au](mailto:thartley@mcw.com.au)

By completing and submitting the form you confirm as follows:

- a. It is the purchaser's responsibility to ensure that the information supplied is correct.
- b. If new documents have to be prepared as a result of errors in the information a further fee will be payable.

Please ensure you complete all details below, and contact us with any questions you have prior to submitting the form.

### PRICES (GST EXCLUSIVE)

Documentation to change the name of a proprietary limited company

\$200 plus GST  
plus ASIC fee

Email delivery only

### PURCHASER'S DETAILS

Full name:

Contact name:

Telephone:

Fax:

Email address:

Street Address:

Suburb/City:

State:

Postcode:

Postal Address:  
*(if different from above)*

Suburb/City:

State:

Postcode:

### DETAILS OF COMPANY

Current name of the company

Proposed new company name

ACN

Registered office address

Suburb/City:

State:

Postcode:

### IS THE PROPOSED NEW NAME A REGISTERED BUSINESS NAME?

Yes

No

If yes please specify:

- a. Registered Business Number
- b. Name and address of registered owner(s) of the registered business name

## BUSINESS NAME / INTELLECTUAL PROPERTY

Please note that even if the proposed company name is available, its usage may still breach the intellectual property rights of some other person including trademarks etc. If you require our assistance in determining whether the use of such name infringes on any other person's intellectual property rights please indicate below. If you indicate "No" or leave this question blank you warrant to us that you do not require assistance in this regard and we give no warranty or advice in relation to the proposed company name.

Do you want us (through recommended patent and trademark attorneys) to undertake a report on whether the company name will infringe another person's intellectual property rights? Yes  
No

## PLEASE ATTACH A COPY OF THE FOLLOWING DOCUMENTS

Constitution for the company (if available)

Any amendments to the Constitution for the company

Details of the members/shareholders of the company (e.g. current ASIC extract)

## DATE OF REGISTRATION

Date of registration of the company

## DIRECTORS

### Director 1

Full Name:

Street Address:

Suburb/City:

State:

Postcode:

### Director 2 (if any)

Full Name:

Street Address:

Suburb/City:

State:

Postcode:

### Director 3 (if any)

Full Name:

Street Address:

Suburb/City:

State:

Postcode:

## SECRETARY

Full Name:

Address:

Suburb/City:

State:

Postcode:

## MEMBERS

### Member 1

Full Name/Entity Name and ACN:

Street Address:

Suburb/City:

State:

Postcode:

### Member 2 (if any)

Full Name/Entity Name and ACN:

Street Address:

Suburb/City:

State:

Postcode:

### Member 3 (if any)

Full Name/Entity Name and ACN:

Street Address:

Suburb/City:

State:

Postcode:

### Member 4 (if any)

Full Name/Entity Name and ACN:

Street Address:

Suburb/City:

State:

Postcode:

## RETURNING THIS FORM

After completing this form please either:

- print, sign, and fax it to McInnes Wilson Lawyers at (07) 3221 2921; or
- print, sign, scan, and email it to McInnes Wilson Lawyers at mcwonline@mcw.com.au; or

To print this form for signing click here:

To email this form to McInnes Wilson Lawyers, after confirming instructions below, click here:

## CONFIRMATION OF INSTRUCTIONS

The purchaser agrees to purchase the goods and services indicated on this application form and acknowledges that legal and financial advice have not been given by McInnes Wilson Lawyers in relation to the preparation of the relevant document(s). The purchaser acknowledges that McInnes Wilson Lawyers will incur Australian Securities and Investment Commission fees on behalf of the purchaser to process the change of company name.

Signed by purchaser

Date (dd/mm/yy)

OR

Confirmed by purchaser

Date (dd/mm/yy)

Note: This application form will not be processed by McInnes Wilson Lawyers unless this section is completed.

## CREDIT CARD PAYMENTS

Please debit the following credit card for the supply of goods and services indicated on this application form.

Note: Payment by credit card will incur a fee of 1.07% (incl GST) for VISA and MasterCard, and 3% (incl GST) for AMEX, on the GST inclusive price.

Charge my credit card:

Visa

Mastercard

American Express

Total Remitted \$

Expiry date

*plus credit card fee specified above*

Cardholder's Name

Card Number

Cardholder's Signature

Date